







Overview:

Purchase Daily Parking in the 500P – Pasteur Staff Garage with the NEW Stanford Medicine Parking App



Step 1: Set Up Your Account

See pages 2-3 for details

- Download Stanford Medicine Parking app from the Apple App Store or Google Play Store
- B Sign up for an account with your Stanford Medicine email address
- Within 3 business days, you will receive a confirmation that your account has been approved

Step 2: Purchase a Permit

See page 4 for details

Use the Stanford Medicine Parking App to purchase a daily parking permit for the Pasteur Staff Garage

Step 3: Entering & Exiting the 500P — Pasteur Staff Garage See page 5 for details

- When you arrive at the garage, tap the QR code on your reservation confirmation, and scan it at the entry machine
- When you're ready to exit the garage, scan the QR code again at the exit machine.









Step 1



Setting up your account in the Mobile App

- 1 Download the Stanford Medicine Parking app from the Apple app store here or Google Play Store here Prefer to use your computer? See the following page for instructions on using the web version.
- Download on the App Store Get IT ON Google Play

Stanford

- 2 Open the app & tap "Sign up" to create a new account. When asked if you are a Stanford Medicine Employee, tap "Yes".
- Stanford Medicine employee?

 NO YES

Employee Id (optional)

Entity

- 3) You will be asked to fill out:
 - Employee ID (EID)
 Please note this is your EID, not your SID
 - Name
 - Email (work email address is required)
 - Phone number
 - At least 1 valid license plate number
- 4 You will be prompted to enter a confirmation code sent to you by text or email. Enter the code.
 - Please wait for your account to be approved Please note that it may take up to 3 business days for your account to be reviewed and verified.
- All new accounts will be reviewed and verified by Stanford Medicine Transportation Services. New accounts cannot be used to purchase a daily parking permit until the verification process is completed. Please allow 13 days for verification. For questions about new account verification, please contact 650,736,8000 or TransportationServices@stanfordhealthcare.org

 Email

 Password

 Sign IN

 Forgot Password?

 Sign Up

We will send you registration code to enter this application. Please select with method you would like to receive the registration code in I would like to receive

reservation notifications via:

License Plate #1

5 Within 3 business days you will receive a confirmation email that your account is approved.
Sign into your account and start parking!









Step 1



Alternative: Setting up your account in the Web Browser

- 1 Visit http://stanfordmedicinetransportation.org/parkingapp
- 2 Click "Don't have an account?"
- 3 Select "Employee" under "Account Type"
- 4 You will be asked to fill out:
 - Employee ID (EID)
 Please note this is your EID, not your SID
 - Name
 - Email (work email address is required)
 - Phone number
 - At least 1 valid license plate number
- You will be prompted to enter a confirmation code sent to you by text or email. Enter the code.
 - Please wait for your account to be approved

Please note that it may take up to 3 business days for your account to be reviewed and verified.



Employee	*
First Name	Last Name
i-mail	Cell Phone Number
	Country Phone number *
Entity	License Plate 1
Please Select	*
icense Plate 2	License Plate 3
	is application. Please select with method you would like to
eceive the registration code in SMS/Text	
E-mail	
	Confirm Password
Password	
Password	
assword	
Password	

6 Within 3 business days you will receive a confirmation email that your account is approved.

Sign into your account and start parking!



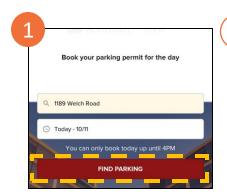






Step 2

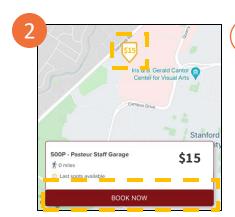
Purchasing a Daily Parking Permit for the 500P – Pasteur Staff Garage



Open Stanford Medicine Parking App or Website

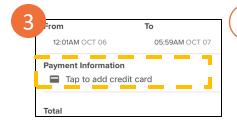
Select "Find Parking" on the home screen

Please note: between 12:01am – 4:00pm, you can purchase
same-day parking. Between 4:00pm – 11:59pm, you can
purchase parking for the following day.



2 Tap on the "\$15" arrow pointing to the 500P –
Pasteur Staff Garage, and then tap "Book Now" at
the bottom of the screen

If the arrow is green that means there's plenty of space in the garage. If the arrow is yellow, only a small number of permits are available.



To add payment information, click "Tap to add credit card"

Only one payment method may be saved at a time. If you need to update your payment method, please delete the old payment information before attempting to add a new one.



4 Tap "Book Parking" to confirm your reservation You will receive an email confirmation of your reservation, and the confirmation will also appear in the "Reservations" tab of the app.

Cancellations: Daily parking permits for the 500P – Pasteur Staff Garage may be cancelled no later than 7:00am on the day of the reservation.









Step 3 Entering & Exiting the 500P – Pasteur Staff Garage

1 Open the Stanford Medicine Parking app. Tap "Reservations" at the bottom of your screen to view your reservation confirmation



2 Tap on the QR code to enlarge it



- 3 Scan the QR code on your phone at the entry machine to open the gates

 Entry is allowed between 12:01am 11:59pm on the day of the parking reservation
- 4) When you're ready to exit the garage, scan the QR code from your reservation again at the exit machine.

Exit is allowed between 12:01am on the day of the reservation – 5:59am the following day. If you have trouble exiting, push the intercom button on the machine, or call 650.736.8000

